



Southern Lehigh School District

Board of School Directors Meeting

November 12, 2012

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (November 12, 2012) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Dimmig, Gunkle, Hayes, Lindsay, Lycett, Mohr, Stelts
ABSENT: Quigley
OTHERS: Christman, Melber, Lewis, Millman, Bartholomew, Schlegel, Kennedy, Takacs, Bergey, Jordan, Siegfried, Donahue, McGinty, Hafner, Rich (Patch.com), Rizzo (Morning Call), and approximately 5 other members of the community.

OPENING PROCEDURES

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Lycett to approve the minutes of the October 22, 2012 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

VISITORS

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills to be paid in the amount of \$593,261.38 and bills paid in the amount of \$2,342.69 for a total amount of \$595,604.07 for the General Fund and bills to be paid in the amount of \$24,940.00 for the Construction Fund as of November 12, 2012;

Approve the Treasurer's Report and Investment Report for the month of October, 2012;

Approve the following substitute teacher for the 2012-2013 school year-

Meghan McGlone Elementary Education;

Approve the following substitute support staff for the 2012-2013 school year-

Kristen Deitrick, Substitute Cafeteria Worker, at an hourly rate of \$9.06.

Kristen Deitrick, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Meghan McGlone, Substitute Instructional Assistant, at an hourly rate of \$15.31;

Approve FMLA leave of the following staff-

Deborah Fisher, Part-time Cafeteria Worker, Joseph P. Liberati Intermediate School, effective November 21, 2012;

Approve the resignation of the following staff-

William Neal, Instructional Assistant, Southern Lehigh High School, effective November 2, 2012;

Approve unpaid leave of the following staff-

Kelly Fitzmaurice, Instructional Assistant, Liberty Bell Elementary School, on November 21, 2012;

Approve the following support staff-

Judith Browne, Long-Term Substitute RtII Instructional Assistant (6 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$17.12, effective November 13, 2012. Ms. Browne will fill the position due to the reassignment of *Melinda Watkins*.

Meghan McGlone, Long-Term Substitute RtII Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$17.12, effective November 13, 2012. Ms. McGlone will fill the position due to the reassignment of *Judith Browne*;

Approve the following mentors at a stipend of \$700.00 for the 2012-2013 school year-

Jeffrey Hershey, as mentor for *Stephanie Lynn*

Lynn Yocum, as mentor for *Nicole Belick*;

Approve the following coaches for the 2012-2013 school year-

Sarah Oswald MS Head Basketball-Girls \$3817

Caitlyn Rockel** MS Asst. Basketball-Girls \$2545

** Pending receipt of required documentation.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mr. McGinty and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- Special WSOL show this morning for Veteran's Day
- PSSA Retesting completed prior to Hurricane Sandy
- College Information Night to be rescheduled from Nov. 1
- Sr. Citizens Dinner to be held Nov. 14 – postponed from Nov. 7
- 11/9 - Report Cards mailed
- 11/15 - Parent-Teacher Conferences (half day for students)

Middle School report –

- 11/5 - Mock Presidential Election
- 11/9 - Reports cards mailed and Veterans Day Presentation
- 11/13-16 - Hoops for Hearts
- 12/3 - Word Smart Challenge (preparation for PSSA)
- 12/17 - Spelling Bee
- PEAK Activities:
 - 11/6, 12 - Cardio Exercises
 - 11/28, 12/4, 6 - Ping Pong
 - 12/6 - Ginger Bread House Making

Intermediate School report –

- 11/9 - Report cards were sent home with students
- Today begins fall conferences.
- The book fair also begins today. Once again our PTG has graciously dedicated funds to support our school- wide positive behavior program by allowing students to trade- in sparkens for gift certificates, which can be redeemed at the book fair.
- 11/2 - Liberty Bell ES joined JPLIS for a half day of school. Students, faculty and staff did an excellent job with the adjustments necessary to make the day a success.
- 11/8 - Students in half of our 4th grade homerooms had another successful and educational trip to Harrisburg.
- 11/8 - The K-12 bullying prevention committee met to begin work on district-wide student surveys to assess issues associated with bullying at each level.

Elementary schools –

- All three buildings kicked off Conference Week today. Early dismissal all week and evening conferences are Thursday evening.
- Last Monday and Tuesday, Kay Winters, children's author, visited Hopewell and Liberty Bell for their Author Day's visit. She held several assemblies over the course of the day, ate lunch with the faculty, and signed many, many books.
- All three buildings are celebrating Veterans Day:
 - Lower Milford honored invited guests with a special program for Veteran's Day today. Families are also sending donated items to ship to servicemen for the holidays.
 - Hopewell celebrated Veteran's Day with a flag raising ceremony. Students were asked to wear red, white, and blue or their scouting uniforms for those involved with scouting. Students also are taking up collections for veterans until after Thanksgiving.
 - Liberty Bell pushed back their celebration due to Sandy. We are holding a Veteran's Day breakfast next Monday the 19th. Students and faculty members are encouraged to invite any loved ones who are veterans. We

will have a breakfast in the cafeteria followed by an assembly in the gymnasium. Then those veterans, who have volunteered, will visit the classrooms.

- Today at Hopewell, second graders had the following guest readers who read a book, sang songs with students and passed out flags to all second graders:
 - Tony Iannelli- Chamber of Commerce, CEO
 - Dan Reavy- Director at Verizon, Government Relations and external affairs
 - Rich Foster- Verizon Wireless, Chamber Board of Governors
- 11/21- Lower Milford will kick off its "Read to 100" program. The kick-off assembly will feature Keppel's Magic Reading Program.
- Liberty Bell held a successful first Race for Education last Friday as the school, PTA, and community work together to raise money for a much needed playground renovation. The staff at Liberty Bell is also helping to raise funds for the new playground equipment. The staff is presenting a faculty musical titled, *GOOD MANNERS: A Medieval Quest for Polite Behavior*. The staff involved has been practicing two days a week after school since September. There will be two shows: Thursday, December 6th-7:00 P.M. and Friday, December 7th-7:00 P.M. All proceeds will go toward the playground fund.
- This past week Liberty Bell held a drive for victims of Hurricane Sandy. Liberty Bell will be holding its 1st Quarter Pride of Liberty Bell Celebration this Friday morning as part of continuing our successful School-wide Positive Behavior System.

MOVED BY Gunkle and **2ND BY** Stelts to approve the following student trip request-

Southern Lehigh High School Speech and Debate Team to attend the Princeton Classic Invitational Tournament at Princeton University, Princeton, NJ, from Friday, November 30, 2012 through Sunday, December 2, 2012.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Stelts to approve the Stipulations of Settlement and Schedules of Assessed Values relating to Tax Assessment Appeals filed in the Lehigh County Court by Maplewood Acquisition LP to Lehigh County File No. 2011-C-4239 and by Maplewood Residential LP to File No. 2011-C-4240 and authorize the District Solicitor to sign the Stipulations on behalf of the School District.

If Maplewood has already paid the 2012-2013 Tax Bill, a refund will be due from the School District based upon the reduced assessment values for the lots for the 2012 year. Next year's tax revenues and in the future will be based on 100% of the fair market values using new millage rates resulting from reassessment.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

SUPPORT SERVICES

PERSONNEL

MOVED BY Gunkle and **2ND BY** Stelts to approve the appointment of Nicole Belick, Long-Term Substitute Family Consumer Science Teacher, Southern Lehigh Middle School, at Bachelors, Step 14, an annual salary of \$45,570 (pro-rated), effective November 5, 2012. Ms. Belick will fill the position during the absence of *Anne Snell*.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve the following certificated staff (*pending receipt of required documentation*)-

Kari Bennett, STEM (Science, Technology, Engineering & Mathematics Teacher, Joseph P. Liberati Intermediate School, at Bachelors, Step 14, an annual salary of \$45,570 (*pro-rated*), with an effective date to be determined. Ms. Bennett will fill the position due to resignation of *Scott Killino*.

MOVED BY Gunkle and **2ND BY** Stelts to approve the appointment of Tyler Kemp, Application and Data Specialist, at an annual salary of \$35,000 (*pro-rated*) with an anticipated start date of November 13, 2012 (*pending receipt of required documentation*). This is a new position and replaces the Data Specialist Secretary (PIMS).

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve the following new compensatory positions and rates under the provisions of the Ancillary Employees Policy-

<u>Speech and Debate Judge</u>	\$63.99 per event
<u>PSAT Proctor</u>	\$40.09 per hour
<u>PSAT Assistant Proctor/Monitor</u>	\$17.12 per hour

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve the appointment of Matthew Fries (*pending receipt of required documentation*) as Speech and Debate Judge for the 2012-2013 school year at \$63.99 per event.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

REPORTS

LCTI

Mr. Hayes reported the following:

- Dr. Clyde Hornberger was honored by the Lehigh Carbon Community College Board of Trustees with the 2012 Collegiate Award of Distinction on October 24, 2012.

Facilities Committee

Mr. Bergey reported the following:

- Special Facilities Committee Meeting scheduled for October 31, 2012 was cancelled due to Hurricane Sandy.
- Custodial staff did an excellent job during Hurricane Sandy.
- Middle School sustained some roof and gymnasium floor damage.
- Mr. Lindsay thanked the staff for opening the High School for residents without power for showers on Sunday, November 4th.

CLIU

Mrs. Mohr reported the following:

- Positive feedback on the eLearn 21 program.

Superintendent's Report

A detailed report can be found on the website.

Mrs. Christman reported that four of the five snow make-up days built into the 2012-2013 school calendar have been used so far this year. Mrs. Christman provided the Board with a few options in order to comply with state requirements, including the option to adjust the graduation date or adding days back into the calendar. There was Board discussion.

MOVED BY McLoughlin and **2ND BY** Gunkle to add January 21, 2013, February 15, 2013 and April 1, 2013 back into the school calendar.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

OLD BUSINESS

MOVED BY Gunkle and **2ND BY** Stelts to approve a second and final reading of the following revised policy-

#810.1 Operations: *Record Retention Policy*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve a second and final reading of the following new policy-

#810.2 Operations: *Record Destruction Policy*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Stelts to approve a first reading of the following new policy-

#216 Pupils: *Education Records*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Dr. McLoughlin announced that the School Board meeting and Policy Committee meeting scheduled for December 3, 2012 has been changed to December 6, 2012.

COMMUNICATIONS

VISITORS

ADJOURNMENT

MOVED BY Gunkle and **2ND BY** Stelts to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Quigley

The meeting was adjourned at 8:42 p.m.

ATTEST: _____ Board Secretary